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**TO: Payroll Office** San Diego Unified School District  
**SUBJECT: Request for Payroll Deduction**

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You are requested and hereby authorized to deduct \$ \_\_\_\_\_ per month from my salary for dues or premium to the California Association of Educators - PD77150, or any other amount later required by that organization. Please deduct beginning with the next payroll possible, or beginning \_\_\_\_\_ (specify if later date is desired).

*Month of Earnings*

X \_\_\_\_\_

(Signature)

\_\_\_\_\_ (Date)

Payroll changes **MUST BE RECEIVED BY THE TENTH OF THE MONTH**; otherwise, effective date is delayed one month.

SSN \_\_\_\_\_

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